The St Charles Knights of Columbus has created a new communications platform. St John Neumann Parish has allowed us to use their Flock Notes Network. This is an extremely exciting advance in our communications as it will allow us to take advantage of new communications devices such as texting, social networking, as well as home phone and email.

Flock notes is very intuitive you can see all messages sent under Messages for those that had been done prior to your joining. As new messages are made regarding Council meetings, new projects, etc. you will receive an email or a text message or the way you choose to be notified.

We Hope you will avail yourself to all of the great things which the Knights of Columbus do to help our Church, Our Community, and each of you in your daily life.

God Bless and Vivat Jesus Knights of Columbus St Charles Council 12497

## **Welcome to Flocknotes**

Your email (Which you received the welcome letter) is your username for the computer. If we had your cell phone on file it was added for your convenience. To access your account from your computer go to <a href="www.flocknote.com">www.flocknote.com</a> in your browser. Enter your email address and password.

First time users you may receive your password by following the following procedure

## Creating a Password so you can login in

Make sure you have put <u>mail@flocknote.com</u> on your contacts FIRST to ensure that the messages from <u>mail@flocknote.com</u> do not ever end up in SPAM or Junk mail.

Next go to <u>flocknote.com</u> in your browser. Click the <u>Reset or create</u> <u>password</u> link. Once you select a password, you will have an email from Flock Note in your inbox. Follow the directions on that email.

Once you have logged in you can go to the Edit Profile option towards the top. Here you can verify your information etc. There is the basic profile which gives your name, email address and phone number. At the top you will see a tab named St. John Neumann. Here you can put other information which you want, such as birthday, sacraments received, etc.